

## **MINUTES OF THE AUGUST 20, 2019, EXECUTIVE COMMITTEE TELECONFERENCE MEETING**

The Executive Committee (“Committee”) of the Board of Regents (“Board”) of the Smithsonian Institution (“Smithsonian”) conducted a teleconference meeting on August 20, 2019. Participating were Board and Executive Committee Chair David Rubenstein, Vice Chair Steve Case, and Executive Committee member Risa J. Lavizzo-Mourey.

Also present by invitation of the Committee were Secretary Lonnie Bunch, Counselor to the Chief Justice Jeffrey P. Minear, Chief of Staff to the Secretary Greg Bettwy, General Counsel Judith Leonard, and Chief of Staff to the Regents Porter Wilkinson.

### **CALL TO ORDER**

David Rubenstein called the meeting to order at 2:00 p.m. and welcomed members and staff participating by telephone.

### **MINUTES OF THE EXECUTIVE COMMITTEE**

Upon motion duly made and seconded, the Committee approved the draft minutes of the July 9, 2019, Committee meeting without modification.

### **REGENT COMMITTEE MEETINGS**

Executive Committee member Risa Lavizzo-Mourey and Chief of Staff to the Regents Porter Wilkinson led a discussion about the Regent committee meetings. The Committee discussed options to optimize the effectiveness of the meetings, including scheduling and timing of committee meetings. The Board will discuss the topic further at its next meeting of the Board of Regents scheduled for October 21, 2019.

### **REGENTS’ PUBLIC FORUM**

As part of the Board’s commitment to transparency, the Regents host an annual forum open to the public (“Public Forum”). Ms. Wilkinson noted that the 2019 Public Forum will likely be held in October, following the Regents’ meeting, to coincide with Board leadership elections and the Installation of the 14<sup>th</sup> Smithsonian Secretary.

### **INSTALLATION OF THE 14<sup>TH</sup> SECRETARY OF THE SMITHSONIAN**

Chief of Staff to the Secretary Greg Bettwy presented an overview of the Installation ceremony and reception for Secretary Bunch, which is being planned for early November. Mr. Bettwy discussed details including anticipated attendance, location, and the general timeline for the event.

## **EXECUTIVE SESSION**

The Committee moved into an executive session at approximately 2:22 p.m. to discuss Regent succession planning.

## **ADJOURNMENT**

With no other business to discuss, the meeting adjourned at approximately 2:40 p.m.

Respectfully submitted,

David M. Rubenstein, Chair