

# OFFICE OF EQUAL EMPLOYMENT AND SUPPLIER DIVERSITY

Acting Director Rudy D. Watley



## SUPPLIER DIVERSITY PROGRAM

Associate Director Rudy D. Watley

# TABLE OF CONTENTS

Introduction	Page 3
Search Tools and Mailing Instructions	Page 4
Acronym Key	Page 5
What the Smithsonian Buys	Page 6
NAICS codes and SI Unit Liaison contacts	Page 7-76
OEESD Contact Information	Page 77

# INTRODUCTION

## PURPOSE

The Supplier Diversity Program created the Vendor NAICS Code Key to aid vendors in identifying the Units of the Smithsonian Institution (SI Units) currently in need of their services. This resource is meant to be used after registering in the SDP Small Business Database.

## UNDERSTANDING THIS DOCUMENT

At the top of each page is an industry title and the corresponding NAICS Code(s). Listed below are the acronyms and/ or names of the SI Units that have identified a need for those services and contact information for the Supplier Diversity Program Liaison (SDP Liaison) assigned to that SI Unit.

## CONTACTING SDP LIAISONS

Having identified the the SI Unit(s) indicating a need for your services, please EMAIL your Capability Statement to the listed SDP Liaison(s) to begin the conversation.

Please note that contacting a SDP Liaison does not guarantee you an opportunity to bid on work. It is , however, an integral step to competing to the maximum extent possible for contracts and purchases with the Smithsonian.

Thank you for your interest in providing goods and services to the Smithsonian Institution. Please contact me if I can be of further assistance.

*Rudy D. Watley*

Associate Director, Supplier Diversity Program

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Small Business is Good Business for Everyone!

Scan our Quick Response( QR) Code for more information about the Smithsonian Institution's Supplier Diversity Program .



# SEARCH TOOL AND MAILING INSTRUCTIONS

## Search Tool

- For ease of using this document, there is the option of utilizing the search tool to locate desired pages. You may search for your industry via this method.
  - If using a PC, press and hold the Control Key and press the F key. ( CTRL + F)
  - If using a Mac, press and hold the Command key and press the F Key. ( Command +F)
  - A “Find” navigation box will appear. Type your desired NAICS code or industry name into the open field in the box.
  - Press the Enter/Return key to search the whole document. Pages containing your search criteria will appear.
  - Continue pressing the Enter/Return key to view all pages containing your search criteria.

## Mailing Instructions

If you are unable to email or do not have email capabilities, a hard copy of your Capability Statement may be mailed to Smithsonian Institution Supplier Diversity Program, PO Box 37012 MRC 521, Washington, DC 20013-7012.

# ACRONYM KEY

- AAA - Archives of American Art
- ACM - Anacostia Museum & Center for African American History and Culture
- CHSDM - Cooper - Hewitt Smithsonian Design Museum
- FSGA - Freer - Sackler Galleries
- HMSG - Hirshhorn Museum and Sculpture Garden
- NASM - National Air and Space and Museum
- NMAAHC - National Museum of African American History and Culture
- NMAfA - National Museum of African Art
- NMAH - National Museum of American History
- NMAI - National Museum of the American Indian
- NMNH - National Museum of Natural History
- NPG - National Portrait Gallery
- NPM - National Postal Museum
- SSEC - Smithsonian Science and Education Center
- NZP - National Zoological Park
- OA - Office of Advancement
- OF&A - Office of Education and Accounting
- SIE - Smithsonian Exhibits
- OCON - Office of Contracting
- OCIO - Office of Chief Information Officer
- OVS - Office of Visitor Services
- SAAM - Smithsonian American Art Museum
- SAO - Smithsonian Astrophysical Observatory
- SE - Smithsonian Enterprises
- MCI - Museum Conservation Institute
- SERC - Smithsonian Environmental Research Center
- SLA - Smithsonian Libraries and Archives
- SITES - Smithsonian Traveling Exhibitions
- SCLDA - Smithsonian Center for Learning and Digital Access
- TSA - The Smithsonian Associates

## **Units located outside the District of Columbia**

SAO - Smithsonian Astrophysical Observatory in Connecticut

SIE - Smithsonian Exhibits in Maryland

SERC - Smithsonian Environment Research Center in Maryland

CHSDM - Cooper Hewitt Smithsonian Design Museum in New York

OF&A - Office of Education and Accounting in Virginia

OCIO - Office of Chief Information Officer

# The Smithsonian Institution Buys:

Goods and Services	NAICS	Goods and Services	NAICS
Architectural and Engineering	541310 / 541330	Library Equipment	423990 / 424920
Archival Storage Supplies	322299 / 519210	Lodging	721110 / 721310
Art Supplies	424990 / 459999	Mail and Postal Services	491110 / 492210
Audiovisual Equipment and Services	334310 / 512290	Marketing and Advertising	541613 / 541810
Auditorium and Industrial Furniture	337127	Motor Vehicles Wholesale	423110
Building Materials, Drywall, and Plywood	444180 / 423310 238310 / 444110 321211	Media Production Services for Video and Audio	334310 / 541840 518210 / 541830
Building Repairs	238390 / 238310 236220	Office Equipment, Supplies and Maintenance	424120
Carpeting and Padding	314110 / 313230	Packaging, Crating Services and Supplies	488991
Cataloging and Digitization	541512 / 512191	Produce Fruits and Vegetable	424480
Catering	722320	Pest Control	561710
Communications Systems and Services	423690 / 423620 238210	Photographic Services and Supplies	325992 / 423410
Conference Services	561920	Plumbing	238220
Conservation Equipment and Supplies	322299 / 322220	Preservation Microfilming and Cloud Storage	518210
Construction and Renovation	236210 / 236220	Printing	323111
Consulting Services for Health-care and Financial Services	524114 / 541611	Research Assistance	541720
Courier and Delivery	492110	Safety Eyeglasses and Shoes	316210 / 339115
Custodial and Supplies	325612 / 325611	Scanners and Irradiation Apparatus	334118 / 334517 621512
Digital Cameras and Computers	333310 / 334111	Scientific Equipment, Microscopes, Chromatograph and Spectrophotometers	339930 / 423490
Document Imaging Systems	561439	Security guard	561612
Electrical Contractors	238210	Security Systems	561621
Electrical Supplies	327110	Shipping	488510 / 424130
Elevator Inspection and Maintenance	238290	Specialty Trade Contracting, Masonry and Stonework	238990 / 238140
Environmental Services for Hazardous Waste and Asbestos Abatement	562910	Storage Units, Equipment and Management Systems	423390 / 236220 314910 / 321992
Event Planning	561920 / 561990	Telecommunications Equipment and Services	238210 / 517111
Exhibit Design and Fabrication	238990 / 238350	Telephones Systems	423690
Exhibit Installation and Removal	321918 / 337212	Temporary Employment Services	561320
Film Development Services to include Editing, Copyright and Printing	812921	Training Computers and Management	611420 / 611430
Food Concessions	722310	Translation	541930
Furniture	337214 / 238390	Transportation Air, Rail and Sea	481111 / 481112 482111 / 483111
Goods and Merchandise for the Museum Stores	423990 / 424310	Travel and Tour	561520 / 561599
Graphic Design and Production	541430	Uniforms	315210 / 315250
Heating, Ventilating and Air Conditioning	238220	Video and Motion Picture Productions	512110
Horticultural and Garden Supplies	541690 / 424910	Warehouse Supplies	423840
Information Technology Equipment, Computer Programming, Software Development, Systems Integration, Hardware Maintenance	611420 / 541519 541511 541512	Welding Contractors and Supplies	238190 / 811310 333992 / 325998
Investigations	561611	Window Repair	238350
Landscaping	561730	Writing and Editing, Technical and Non-Technical	561410 / 711510
Laundry and Dry Cleaning Services	812320	Wholesale Construction Supplies	423310

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k U\_XY4g]'YXi  
&" DUi `U`NUa cfU'7<G8A  
nUa cfUd4g]'YXi  
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( " 5a mGk Ub'<A G;  
gk UbU4g]ZYXi  
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Ua cgU4g]'YXi  
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fcV]bYU4g]ZYXi  
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[ fUj Ygg4g]ZYXi  
%+ "Bcfa U'A mYfg'C: / 5 .....  
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% "DY[ [ m5VY'C97 .....  
UY`d4g]'YXi  
% "5a a U`HUM]f]\ 'C7CB .....  
hUM]f]\ Ua 4g]'YXi  
&\$"BubW`K ccXg'C7-€ .....  
k ccXgb4g]'YXi  
&% "<]XU`6fntubh'C<F .....  
Vfntub\ ]4g]'YXi  
&&"6fYbXU`GUI bXYfg'OSEP .....  
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**561730**

# **LAUNDRY AND DRY CLEANING SERVICES**

## **812320**

**LIBRARY EQUIPMENT**  
**423990 / 424920**

# **LODGING**

**721110 / 721310**

**MAIL AND POSTAL SERVICE**  
**491110 / 492210**

# **MARKETING AND ADVERTISING**

## **541613 / 541810**

# **MOTOR VEHICLES**

## **423110**

**MEDIA PRODUCTION SERVICES**

**VIDEO AND AUDIO**

**334310 / 541840**



# **OFFICE EQUIPMENT AND SUPPLIES**

## **424120**

**PACKAGING / CRATING SERVICES  
AND SUPPLIES  
488991**

**PEST CONTROL**  
**561710**

# **PHOTOGRAPHIC SERVICES AND SUPPLIES**

**325992 / 423410**

# **PLUMBING**

## **238220**

**PRESERVATION MICROFILMING  
AND CLOUD STORAGE  
518210**

**PRINTING**

**323111**

**RESEARCH ASSISTANCE**  
**541720**



# **SAFETY EYEGLASSES AND SHOES**

## **316210 / 339115**

**SCANNERS AND IRRADIATION  
APPARATUS  
334118 / 334517**

# **SCIENTIFIC EQUIPMENT**

**333314 / 423490**

**SECURITY GUARD**  
**561612**

# **SECURITY SYSTEMS**

## **561621**

**SHIPPING**

**488510 / 424130**

**SPECIALTY TRADE CONTRACTING  
MASONRY AND STONework  
238990 / 238140**

**STORAGE UNITS / EQUIPMENT  
AND MANAGEMENT SYSTEMS  
423390 / 236220**



**TELECOMMUNICATIONS EQUIPMENT  
AND SERVICES  
238210 / 517111**

**TEMPORARY EMPLOYMENT SERVICES**  
**561320**

**TRAINING**  
**611420 / 611430**

**TRANSLATION**  
**541930**

# **TRANSPORTATION**

## **481111 / 481112**

**TRAVEL**

**561520 / 561599**

# **UNIFORMS**

## **315210**

# **VIDEO PRODUCTIONS**

## **512110**



**WAREHOUSE SUPPLIES**  
**423840**

**WELDING**  
**238190 / 811310**

# **WINDOW REPAIR**

**561720**

**WRITING AND EDITING  
TECHNICAL AND NON-TECHNICAL  
561410 / 711510**



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