



Smithsonian Institution

Senior Advancement Officer Office of Advancement

Come join a team of dedicated staff at an exceptional time in Smithsonian history, as the Institution implements a new comprehensive strategic plan, expands the programming, educational, and scholarly activity of its museums and research centers, and completes its very first Institution-wide fundraising campaign.

Through this national campaign, the Smithsonian is building a model fundraising organization, one that will meet the growing needs of this unique organization and offer excellent professional opportunities. This position offers exciting opportunities for the successful candidate to make a significant impact on the future of the Smithsonian. There is no better time to join this amazing Institution.

The Smithsonian's Office of Advancement seeks an entrepreneurial, charismatic and creative Senior Advancement Officer to join its hard-working, fast-paced advancement team. The incumbent will focus on pan-institutional initiatives to include support for exhibitions, collections, educational and outreach programs, and endowment. Qualified candidates will have demonstrated experience cultivating, soliciting and stewarding gifts from individuals, foundations, and corporations, as well as familiarity with corporate sponsorship. This position, which requires an ability to think creatively about project-driven fundraising in order to identify new prospective donors, develop fundraising strategies and articulate giving opportunities for strategic initiatives, is located in the Office of Advancement at the Smithsonian Institution Building and reports to the Director of Pan-Institutional Strategic Priorities.

Qualified candidates must have a bachelor's degree and at least four years of front-line fundraising experience, preferably within a complex higher education or a large cultural institution. Successful candidates will demonstrate strong organizational and communication skills, the capacity to manage multiple complex projects, and the initiative and ability to work independently. The Senior Advancement Officer must be comfortable working with leadership across the Smithsonian, unit-based advancement colleagues, and volunteers in order to achieve ambitious fundraising objectives. The desire to join a dynamic and growing operation should be demonstrated in your application.

The Office of Advancement oversees and guides the fundraising efforts of the entire Smithsonian and is home to the central development organization for the Institution. In addition to raising significant support for a variety of Smithsonian initiatives, the Office of Advancement provides support services to advancement offices across the Institution. The office engages with staff throughout the Smithsonian in accomplishing their goals.

The Smithsonian Institution is a unique complex of 19 museums and galleries, the National Zoological Park, and nine research centers. The Smithsonian is a national and world treasure and is dedicated to its founding mission, “the increase and diffusion of knowledge.” Its exhibitions, programs, collections, and outreach touch the lives of millions of Americans every year, as well as many who visit us from abroad.

The Smithsonian Institution offers a competitive salary and a comprehensive package of benefits. This is not a Federal Position, but has similar requirements and benefits. Interested candidates should submit their resumes and a cover letter to oastaffing@si.edu by June 13, 2017.

The Smithsonian Institution is an equal opportunity, affirmative action employer. Candidates of all backgrounds are encouraged to apply.