

## Iteration Report

Conservation Department

|            |   |                             |                             |
|------------|---|-----------------------------|-----------------------------|
| Artwork    | <b>Accession Number:</b>  | <i>Insert Thumbnail</i>     |                             |
|            | <b>Artist:</b>  |                             |                             |
|            | <b>Title:</b>   |                             |                             |
|            | <b>Year:</b>  |                             |                             |
|            | <b>Medium Line:</b>   | <b>Report By:</b>           | <b>Approved By:</b>         |
|            | <b>Duration:</b>  | <b>Date Compiled:</b>       | <b>Date Approved:</b>       |
| Exhibition | <b>Title:</b>   |                             |                             |
|            | <b>Date Range:</b>  |                             |                             |
|            | <b>Venue:</b>   |                             |                             |
| Iteration  | <b>Created / Supervised By:</b> <i>(Who had an impact on the appearance of this iteration?)</i>   |                             |                             |
|            | <b>Curator(s):</b>  | <b>Registrar(s):</b>        | <b>Art Handler(s):</b>      |
|            | <b>Exhibition Designer(s):</b>  | <b>Artist(s):</b>           | <b>Consultant(s):</b>       |
|            | <b>Media Technician(s):</b>   | <b>Artist Assistant(s):</b> | <b>External Company:</b>    |
|            | <b>Conservator(s):</b>  | <b>Fabricator(s):</b>       | <b>Other(s):</b>            |
|            | <b>Actual Time for Installation:</b>  |                             |                             |
|            | <b>I. Gallery Prep:</b>   |                             | <b>II. Installation:</b>    |
|            | <b>III. Testing and Troubleshooting:</b>  |                             | <b>IV. De-Installation:</b> |
|            | <b>Was the artist present/represented during the (entire) install? If not, how (closely) did the artist monitor/influence this iteration? Did the artist see and/or approve this iteration?</b> |                             |                             |
|            | <b>Iteration-Specific Modifications</b> <i>(keep in mind the big picture, the core identity of the artwork, and the installation instructions):</i>   |                             |                             |
|            | <b>Unresolved problems or issues:</b>   |                             |                             |
|            | <b>Suggestions for subsequent iterations:</b>   |                             |                             |

**Images, as installed** (*insert thumbnails*):

**Visitor feedback and interaction, incidences, damages during exhibition etc.:**

**Further documentation of this iteration** (*provide directory or path*):

**Video:** N/A

**Images:** N/A

**Artist Interview:** N/A

**Artist Assistant Interview:** N/A

**Layout / Elevation:** N/A

**Wiring Diagram:** N/A

**Other:** N/A

| Space, as installed | Description/Images  | Notes |
|---------------------|---|-------|
|                     | <b>Installation context</b> ( <i>space dedicated, or shared with other works?</i> ):              |       |
|                     | <b>Room shape and dimensions:</b>   |       |
|                     | <b>Fake walls included:</b>   |       |
|                     | <b>Ceiling height:</b>  |       |
|                     | <b>Ceiling</b> ( <i>color, paint [brand, product] etc.</i> ):                                     |       |
|                     | <b>Wall surface</b> ( <i>color, wallpaper, paint [brand, product] etc.</i> ):                     |       |
|                     | <b>Flooring</b> ( <i>native gallery floor, carpet [brand, product] etc.</i> ):                    |       |
|                     | <b>Sound level and insulation</b> ( <i>sound abatement, sound panels [brand, product] etc.</i> ): |       |
|                     | <b>Light level, quality and direction; light insulation</b> ( <i>curtains [brand, product]</i> ): |       |
|                     | <b>Entrance/exit:</b>   |       |
|                     | <b>Visitor flow:</b>  |       |
|                     | <b>Position and mounting of display equipment</b> ( <i>incl. speakers</i> ):                      |       |
|                     | <b>Position and mounting of playback equipment:</b>   |       |
|                     | <b>Projection distances:</b>  |       |

|  |  |  |
|--|--|--|
|  | <b>Screens</b> ( <i>size, material [brand, product]</i> ):                             |  |
|  | <b>Size of image:</b>  |  |
|  | <b>Placement of image</b> ( <i>elevations</i> ):                                       |  |
|  | <b>Preparation of projection surface</b> ( <i>reflective paint [brand, product]</i> ): |  |

| Content Formats Used | Format ( <i>incl. resolution, framerate, bitrate, encoding, etc.</i> ) | Component Number | Notes |
|----------------------|--|------------------|-------|
|                      |  |                  |       |
|                      |  |                  |       |

| Display Equipment, as installed | Descriptions ( <i>incl. amount, make, model, etc.</i> ) | Component Number | Notes |
|---------------------------------|---|------------------|-------|
|                                 |   |                  |       |
|                                 |   |                  |       |
|                                 |   |                  |       |

| Sculptural Elements, as installed | Descriptions | Component Number | Notes |
|-----------------------------------|--------------|------------------|-------|
|                                   |              |                  |       |
|                                   |              |                  |       |
|                                   |              |                  |       |

| Other Installation Elements, as installed | Descriptions ( <i>incl. benches, pedestals etc.</i> ) | Notes |
|---|---|-------|
|   |   |       |
|   |   |       |
|   |   |       |

| Technical Set-up | Descriptions                             | Notes |
|------------------|--|-------|
|                  | <b>Looped:</b>                           |       |
|                  | <b>Timed:</b>                            |       |
|                  | <b>Synced:</b>                           |       |
|                  | <b>Controlled:</b>                       |       |
|                  | <b>Amperage in space / at equipment:</b> |       |
|                  | <b>Conditioned power:</b>                |       |
|                  | <b>Cabling:</b>                          |       |
|                  | <b>Settings:</b>                         |       |
|                  | <b>Other:</b>                            |       |

| Further Installation Details | Descriptions/Images | Notes |
|------------------------------|---------------------|-------|
|                              |                     |       |
|                              |                     |       |
|                              |                     |       |

|                              |                |
|------------------------------|----------------|
| Security and Safety Concerns | <b>Remarks</b> |
|                              |                |

|                                 |                                  |                   |                     |
|---------------------------------|----------------------------------|-------------------|---------------------|
| During the show:<br>Maintenance | <b>Description of activities</b> | <b>Labor Time</b> | <b>Conducted by</b> |
|                                 |                                  |                   |                     |
|                                 |                                  |                   |                     |

|                                 |             |                                 |
|---------------------------------|-------------|---------------------------------|
| During the show:<br>Consumables | <b>Item</b> | <b>Frequency of Consumption</b> |
|                                 |             |                                 |
|                                 |             |                                 |