

Requests for Smithsonian Institution Records
Fiscal Year 2013 (October 1, 2012 – September 30, 2013)

Requests Pending at the End of Fiscal Year 2013

TRACKING # OF REQUEST	DATE RECEIVED	DESCRIPTION OF RECORDS REQUESTED	STATUS
35304	02-25-11	DOCUMENTS RELATED TO SMITHSONIAN ENTERPRISES	REVIEWING RECORDS
38915	12-03-12	REPATRIATION COMMITTEE REPORTS SUBMITTED TO THE SECRETARY OF THE SMITHSONIAN	REVIEWING RECORDS
40275	07-12-13	EMAIL CORRESPONDENCE FROM MAY-JULY 2013 CONTAINING SPECIFIC TERMS SENT TO/FROM THE SECRETARY, THE CHIEF SPOKESPERSON, AND THE UNDER SECRETARY FOR FINANCE & ADMINISTRATION	REVIEWING RECORDS
40282	07-15-13	FOOD VENDING SERVICES CONTRACTS ISSUED SINCE 2009 AT THE NATIONAL MUSEUM OF AMERICAN HISTORY	REVIEWING RECORDS
40400	08-05-13	DOCUMENTS RELATED TO A SPECIFIC EXHIBITION AT THE NATIONAL ZOOLOGICAL PARK	SEARCHING FOR RECORDS
40407	08-08-13	DOCUMENTS RELATED TO THE SMITHSONIAN ASTROPHYSICAL OBSERVATORY	REVIEWING RECORDS
40513	08-20-13	PERSONNEL AND WORKERS COMPENSATION CLAIM RECORDS OF A SPECIFIC SMITHSONIAN EMPLOYEE	REVIEWING RECORDS
40650	09-09-13	LIST OF NATIONAL ZOOLOGICAL PARK AUTOPSY REPORTS	SEARCHING FOR RECORDS
40695	09-12-13	COPIES OF SPECIFIC SMITHSONIAN DIRECTIVES	REVIEWING RECORDS

Requests for Smithsonian Institution Records
Fiscal Year 2013 (October 1, 2012 – September 30, 2013)

Requests Processed in Fiscal Year 2013

TRACKING # OF REQUEST	DATE RECEIVED	DESCRIPTION OF RECORDS REQUESTED	STATUS
35266	02-15-11	RECORDS REGARDING AN EXHIBITION AT NATIONAL PORTRAIT GALLERY	CLOSED ON 03-18-13
37181	01-30-12	DATA REGARDING LEASES WITHIN SMITHSONIAN'S REAL PROPERTY PORTFOLIO	CLOSED ON 10-03-12
37203	02-01-12	CONTRACT AND RELATED RECORDS BETWEEN SMITHSONIAN AND CONTRACTOR	CLOSED ON 02-14-13
38389	08-29-12	CERTAIN MATERIALS REGARDING THE SMITHSONIAN AND THE INTERNATIONAL COOPERATIVE BIODIVERSITY GROUPS PROGRAM	CLOSED ON 12-11-12
38484	09-12-12	GROUNDWATER DATA FOR THE NATIONAL MALL	CLOSED ON 10-09-12
38591	09-25-12	RECORDS REGARDING SMITHSONIAN'S "SERIOUSLY AMAZING" BRANDING CAMPAIGN	CLOSED ON 04-23-13
38613	10-04-12	RECORDS RELATED TO THE HISTORY OF THE HOPE DIAMOND	CLOSED ON 10-09-12
38620	10-04-12	SAMPLE OF CERTIFIED PAYROLL RECORDS PERTAINING TO A SPECIFIC CONTRACT	CLOSED ON 11-13-12
38594	10-05-12	OFFICE OF PROTECTION SERVICES INCIDENT REPORT RE INCIDENT AT THE HIRSHHORN MUSEUM AND SCULPTURE GARDEN	CLOSED ON 10-05-12
38623	10-10-12	OFFICE OF PROTECTION SERVICES INCIDENT REPORT RE INCIDENT AT THE HIRSHHORN MUSEUM AND SCULPTURE GARDEN	CLOSED ON 10-10-12
38670	10-19-12	RECORDS REGARDING THE SMITHSONIAN'S MANAGEMENT AND ORGANIZATIONAL STRUCTURE	CLOSED ON 10-31-12
38716	10-31-12	CONTRACT RELATED TO THE CAFÉ AT THE NATIONAL MUSEUM OF THE AMERICAN INDIAN	CLOSED ON 01-31-13
38717	10-31-12	BOARD OF REGENT MEETING MINUTES FROM 2003, 2004, AND 2005	CLOSED ON 11-14-12
38516	11-01-12	CONTRACT AND DOCUMENTS REGARDING THE SMITHSONIAN AND THE INTERNATIONAL COOPERATIVE BIODIVERSITY GROUPS PROGRAM	CLOSED ON 12-11-12
38802	11-12-12	REPORTS GENERATED FROM PROJECT BETWEEN THE SMITHSONIAN AND THE NATIONAL SCIENCE FOUNDATION	CLOSED ON 11-27-12
38803	11-16-12	COPY OF A RESUME FOR THE SUCCESSFUL APPLICANT TO A SMITHSONIAN POSITION	CLOSED ON 11-19-12
38908	11-29-12	AWARD FOR A SMITHSONIAN CONTRACT SOLICITATION	CLOSED ON 12-03-12

TRACKING # OF REQUEST	DATE RECEIVED	DESCRIPTION OF RECORDS REQUESTED	STATUS
39015	12-12-12	BIANNUAL REPORTS AND STATEMENTS OF ACCOUNT TO THE NATIONAL ENVIRONMENTAL AUTHORITY OF PANAMA	CLOSED ON 07-26-13
39016	12-18-12	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING OCCURRENCE AT THE NATIONAL AIR AND SPACE MUSEUM UDVAR-HAZY CENTER	CLOSED ON 01-02-13
39049	01-02-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL MUSEUM OF AMERICAN HISTORY	CLOSED ON 01-08-13
39165	01-23-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL MUSEUM OF NATURAL HISTORY	CLOSED ON 01-24-13
39276	02-06-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE MUSEUM SUPPORT CENTER	CLOSED ON 02-08-13
39286	02-11-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE SMITHSONIAN INSTITUTION BUILDING	CLOSED ON 02-11-13
39314	02-12-13	GRANT INFORMATION FOR A SCIENTIST AT THE SMITHSONIAN ASTROPHYSICAL OBSERVATORY	CLOSED ON 02-26-13
39328	02-13-13	CONTRACT BETWEEN SMITHSONIAN AND CONTRACTOR	CLOSED ON 04-01-13
39382	02-22-13	CERTAIN POLICIES OF THE OFFICE OF PROTECTION SERVICES	CLOSED ON 03-04-13
39446	03-01-13	CONTRACT BETWEEN SMITHSONIAN AND CONTRACTOR	CLOSED ON 06-19-13
39459	03-08-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING WORKPLACE COMPLAINT	CLOSED ON 03-08-13
39491	03-11-13	RECORDS RELATED TO A WORK DISPLAYED AT THE RENWICK GALLERY	CLOSED ON 03-14-13
39532	03-18-13	ORGANIZATIONAL CHART AND INFORMATION FOR THE OFFICE OF THE CHIEF INFORMATION OFFICER	CLOSED ON 04-05-13
39533	03-19-13	ORGANIZATIONAL CHART AND INFORMATION FOR THE CHIEF INFORMATION OFFICER OF THE ARCHIVES OF AMERICAN ART	CLOSED ON 04-05-13
39549	03-21-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL MUSEUM OF NATURAL HISTORY	CLOSED ON 03-21-13
39781	03-21-13	RECORDS ON SELF	CLOSED ON 08-01-13
39595	03-25-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL MUSEUM OF NATURAL HISTORY	CLOSED ON 04-01-13
39614	03-29-13	INFORMATION REGARDING THE SMITHSONIAN'S POLICY FOR ORGANIZING, INVENTORYING, VALUING, AND STORING PROPERTIES	CLOSED ON 04-08-13
39676	04-05-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL ZOOLOGICAL PARK	CLOSED ON 04-15-13

TRACKING # OF REQUEST	DATE RECEIVED	DESCRIPTION OF RECORDS REQUESTED	STATUS
39779	04-10-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL MUSEUM OF NATURAL HISTORY	CLOSED ON 04-25-13
39783	04-22-13	SPECIFIC GIFT AGREEMENT	CLOSED ON 06-06-13
39818	04-23-13	RECORDS REGARDING A CHANGE ORDER TO A CONTRACT	CLOSED ON 06-28-13
39824	04-26-13	SPECIFIC TRAINING VIDEO	CLOSED ON 05-02-13
39829	05-02-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL ZOOLOGICAL PARK	CLOSED ON 05-02-13
39864	05-06-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL MUSEUM OF NATURAL HISTORY	CLOSED ON 05-13-13
39865	05-06-13	COMMUNICATIONS WITH CONGRESSIONAL COMMITTEES	CLOSED ON 07-23-13
39868	05-06-13	RECORDS REGARDING VISITORS TO OFFICES AT THE NATIONAL AIR AND SPACE MUSEUM	CLOSED ON 08-30-13
39872	05-06-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL ZOOLOGICAL PARK	CLOSED ON 05-09-13
39871	05-09-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL ZOOLOGICAL PARK	CLOSED ON 05-09-13
39971	05-20-13	RECORDS REGARDING CONFERENCE AT THE NATIONAL MUSEUM OF THE AMERICAN INDIAN	CLOSED ON 09-30-13
39993	05-23-13	PANDA AGREEMENT BETWEEN THE SMITHSONIAN AND CHINA	CLOSED ON 05-31-13
39975	05-23-13	INCIDENT REPORT REGARDING OCCURRENCE AT THE NATIONAL AIR AND SPACE MUSEUM	CLOSED ON 06-03-13
40051	06-06-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL ZOOLOGICAL PARK	CLOSED ON 06-10-13
40057	06-10-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL ZOOLOGICAL PARK	CLOSED ON 06-14-13
40110	06-18-13	LIST OF COMPANIES THAT WERE AWARDED FEDERAL GOVERNMENT CONTRACTS FOR A SPECIFIC TIME PERIOD	CLOSED ON 06-19-13
40111	06-18-13	INFORMATION REGARDING RECENT RESEARCH PROJECTS RELATED TO A SPECIFIC ANIMAL	CLOSED ON 06-19-13
40113	06-24-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL MUSEUM OF AMERICAN HISTORY	CLOSED ON 06-24-13
40142	06-24-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL MUSEUM OF NATURAL HISTORY	CLOSED ON 06-24-13
40152	06-24-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING AN INCIDENT AT THE NATIONAL MUSEUM OF AMERICAN HISTORY	CLOSED ON 07-02-13

TRACKING # OF REQUEST	DATE RECEIVED	DESCRIPTION OF RECORDS REQUESTED	STATUS
40164	06-25-13	SMITHSONIAN POLICIES REGARDING PREGNANCY OF EMPLOYEES AND MEDICAL DISABILITY OF EMPLOYEES	CLOSED ON 07-18-13
40163	06-26-13	RECORDS REGARDING RETIREMENT PLANS OFFERED TO SMITHSONIAN EMPLOYEES	CLOSED ON 07-23-13
40156	06-27-13	RECORDS PERTAINING TO RED PANDA'S ESCAPE FROM THE NATIONAL ZOOLOGICAL PARK	CLOSED ON 07-17-13
40190	07-02-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL ZOOLOGICAL PARK	CLOSED ON 07-03-13
40195	07-02-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL MUSEUM OF NATURAL HISTORY	CLOSED ON 07-02-13
40196	07-02-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL ZOOLOGICAL PARK	CLOSED ON 07-03-13
40211	07-03-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL ZOOLOGICAL PARK	CLOSED ON 07-08-13
40275	07-12-13	BONUS INFORMATION FOR SMITHSONIAN EMPLOYEES FOR SPECIFIC TIME PERIOD	CLOSED ON 07-15-13
40283	07-15-13	FOOD VENDING SERVICES CONTRACTS ISSUED SINCE 2009 AT THE NATIONAL AIR AND SPACE MUSEUM	CLOSED ON 08-30-13
40288	07-17-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL MUSEUM OF NATURAL HISTORY	CLOSED ON 07-17-13
40338	07-22-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING SPECIFIC INDIVIDUAL	CLOSED ON 07-22-13
40398	07-30-13	DOCUMENTS BY WHICH THE SECRETARY DELEGATES REPATRIATION RESPONSIBILITIES UNDER THE NATIONAL MUSEUM OF THE AMERICAN INDIAN ACT	CLOSED ON 08-05-13
40409	08-08-13	CCTV FOOTAGE FROM THE NATIONAL AIR AND SPACE MUSEUM	CLOSED ON 08-14-13
40455	08-09-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL ZOOLOGICAL PARK	CLOSED ON 08-15-13
40456	08-09-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL AIR AND SPACE MUSEUM	CLOSED ON 08-15-13
40399	08-13-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL ZOOLOGICAL PARK	CLOSED ON 08-14-13
40484	08-19-13	ACCESSION RECORD FOR AN OBJECT AT THE NATIONAL MUSEUM OF NATURAL HISTORY	CLOSED ON 08-29-13
40515	08-21-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL AIR AND SPACE MUSEUM	CLOSED ON 08-22-13
40522	08-22-13	DOCUMENTS PERTAINING TO THE DONATIONS OF A SPECIFIC DONOR AND HIS FAMILY	CLOSED ON 09-04-13
40605	08-28-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL ZOOLOGICAL PARK	CLOSED ON 09-04-13

TRACKING # OF REQUEST	DATE RECEIVED	DESCRIPTION OF RECORDS REQUESTED	STATUS
40606	09-03-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE DONALD W. REYNOLDS CENTER	CLOSED ON 09-06-13
40649	09-05-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL ZOOLOGICAL PARK	CLOSED ON 09-09-13
40651	09-09-13	PANDA AGREEMENT BETWEEN THE SMITHSONIAN AND CHINA	CLOSED ON 09-23-13
40652	09-09-13	LIST OF SMITHSONIAN DIRECTIVES	CLOSED ON 09-09-13
40728	09-18-13	OFFICE OF PROTECTION SERVICES INCIDENT REPORT REGARDING INCIDENT AT THE NATIONAL ZOOLOGICAL PARK	CLOSED ON 09-24-13

Totals

Number of Requests Received in Fiscal Year 2013: 83
Number of Requests Processed in Fiscal Year 2013: 81
Number of Requests Pending at the End of Fiscal Year 2013: 9