PRESERVATION PRIORITY DATA BASE

Institution:	Bureau:	Division:

Date: Collection Contact/ Phone: Conservator/ Phone: Report Number:

(2=greatest need; 25=least need)

Bu-reau	Collection	Housing Need	Poor Housing	Poor Positioning	Difficult Formats	Damaging Attachments	Holdings Maint. Need (Sum)	Use	Expo-sure	Amount of Damage	Amount of unstable material	overall Condition	Risk	Value	Preservation Priority Score