

PAPER CONSERVATION LABORATORY EXAMINATION AND TREATMENT WORKSHEET FLAT PAPER MATERIALS

TYPE	LAB NO.
SUBJECT	CATALOG NO.
TITLE	OWNER/DIVISION
MAKER	EXAMINER
DATE	DATE REC'D EXAM: DUE:

DESCRIPTION (Use raking, transmitted, spectral, ultraviolet, & infrared light, as well as microscopic & SEM analysis where necessary for this examination)

STRUCTURE/TECHNICAL HISTORY	DIMENSIONS H. W. D. (Units)
	Edges/Support
	Image/Platemark
	Housing (mat)
	Other
NOTATIONS	After Treatment
SIGNATURES	STAMPS
	LABELS

<b>SUPPORT</b>	<b>MEDIA</b>
Fiber (Rag, Bast, Chemical Wood, Mechanical wood, Mixed...)	Inks (Printers ink, Iron gall, Ball point, Felt-tip, Sepia, Bistre...)
Fabrication (Hand made/Machine made, Laid & Chain/Wove mould/Dandy rolled)	Colorants (Watercolors, Gouache, Tempera, Oil paint...)
Grain/Machine Direction (----, I)	Graphics (Pencil, Pastels, Chalk, Charcoal, Conte Crayon...)
Texture (Felt side/Wire side, Cold pressed/Hot pressed, Calendered)	Ground/Glaze/Emulsion (Coating, Varnish...)
Identification (Watermark)	Other
Other	

<b>AUXILIARY MATERIALS</b>	Mat
Surface Film/Glazing (Lamination, Glass)	Frame/Case/Box
Backing/Mount	Attachments (Strainer)

**CONDITION**

**SUPPORT**

Brittleness/pH

Cockling

Folds/Creases/Wrinkles/Dents

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Abrasions

Skinning

Scratches

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Tears

Losses

Tack Holes/Punctures

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Adhesives

Plastic Tapes

Cloth Tapes

Paper Tapes

Discoloration

Stains

Waterstains

Matburn

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Foxing/Mold

Flyspecks

Accretions/Surface Grime

Other

**MEDIA**

Cracking

Flaking

Abrasion

Fading

Bleeding/Feathering

Strike-Through

Other

**AUXILIARY MATERIALS**