



Smithsonian Institution

Major Gifts Officer Office of Advancement (Two Openings)

Come join a team of dedicated staff at an exceptional time in Smithsonian history, as the Institution implements a new comprehensive strategic plan, expands the programming, educational, and scholarly activity of its museums and research centers, and undertakes its very first Institution-wide fundraising campaign.

In planning for the campaign, the Smithsonian is building a model fundraising organization, one that will meet the growing needs of this unique organization and offer excellent professional opportunities. This new position offers exciting opportunities for the successful candidate to make a significant impact on the future of the Smithsonian. There is no better time to join this amazing Institution.

The Smithsonian Office of Advancement seeks experienced and creative candidates to fill two Major Gift Officer (MGO) positions. The MGO positions will play an important role in building and managing national portfolios of major gift prospects, expanding the scope and scale of Smithsonian fundraising efforts, and in helping formulate strategy and implementation of plans to achieve fundraising goals.

Successful candidates will demonstrate strong organizational and communication skills, and the initiative and ability to work independently. A minimum of four years of progressive fundraising experience, a passion for learning and exploration, and the desire to join a dynamic and growing operation should be demonstrated in your application. Experience in complex higher education or a large cultural or environmental organization is preferred. Extensive travel required.

The Office of Advancement oversees and guides the fundraising efforts of the entire Smithsonian and is home to the central development organization for the Institution. In addition to raising significant support for a variety of Smithsonian initiatives, the Office of Advancement provides support services to development offices across the Institution. The office engages with staff throughout the Smithsonian in accomplishing their goals.

The Smithsonian Institution is a unique complex of 19 museums and galleries, the National Zoological Park, and nine research centers. The Smithsonian is a national and world treasure and is dedicated to its founding mission, “the increase and diffusion of knowledge.” Its exhibitions, programs, collections, and outreach touch the lives of millions of Americans every year, as well as many who visit us from abroad.

Smithsonian Institution offers a competitive salary and a comprehensive package of benefits. To learn more about the Smithsonian, please visit www.si.edu.

Interested candidates should submit their resumes and a cover letter to odstaffing@si.edu . The positions are open until filled.

The Smithsonian Institution is an equal opportunity, affirmative action employer. Candidates of all backgrounds are encouraged to apply.