

**National Portrait Gallery
Acquisition Consideration Form
COMPUTER-BASED WORKS**

Accession Number:

Artist:

Title:

Date:

Type:

Edition:

Please provide a brief description of the artwork. Please describe both visual and audio components, making it clear whether or not the work includes sound.

Hardware used/required (Please address this question: 1. For the creation of the piece; 2. For installation at the museum at the time of acquisition; 3. Going forward):

Software used/required; including version (Please address this question: 1. For the creation of the piece; 2. For installation at the museum at the time of acquisition; 3. Going forward):

Operating System (Windows, Mac OS, Linux, other):

Type of storage (hard drive, CD-ROM, DVD-ROM, etc.) at time of acquisition:

Total number of files:

Total size of files:

Formats of files:

Date work was created:

Any networked components?

Any need for web access?

Need for uninterrupted power supply?

Need for power conditioning?

Display: Projection Monitor Either

Monitor type: CRT LCD Plasma

Projector type: CRT DLP Other

Number of screens required:

Screen dimensions (If variable, indicate maximum and minimum sizes, and/or preferred dimensions):

Screen specifications (material, paint color, etc.):

Gallery dimensions (If variable, indicate maximum and minimum sizes, and/or preferred dimensions)

Other ("non-media") components? (i.e., stands, screens, sculptural elements)

Distance from floor (where relevant): Minimum viewing distance:

Equipment visible or hidden?

Other requirements: (i.e., total darkness? Wall color? Carpeting? Projector location?)

Potential sound issues: (i.e., very low, requiring isolation? Very loud, potentially interfering with other works?)

Seating: location, preferences?

Does owner receive explicit permission to convert for future technologies?

Does this include permission to convert not only the media but also the playback equipment?

Storage:

Other storage needs?

What other institutions/individuals own a copy?