



Office of the Inspector General

Date February 8, 2012

To France A. Córdova, Chair, Board of Regents

cc John K. Lapiana, Chief of Staff to the Board of Regents
Albert Horvath, Under Secretary for Finance and Administration/Chief Financial Officer
Andrew Zino, Comptroller

From ~~SAO~~ Scott S. Dahl, Inspector General

Subject Audit of Travel Expenses of the Board of Regents, Number A-12-04

We are initiating an audit of the Board of Regents (Board) Travel Expenses. We will assess whether the travel expenses for those Regents who seek reimbursement for expenses associated with attending Board meetings comply with laws, regulations, policies, and procedures.

In 2007, the Executive Committee of the Board requested the Office of the Inspector General to conduct an annual audit of the Regents' travel expenses. The Executive Committee requested this audit to fulfill the statutory requirement under 20 U.S.C. § 44, which allows each member of the Board to be paid necessary traveling and other actual expenses to attend meetings of the Board and tasks the Executive Committee with auditing these expenditures.

We are gathering background information and will be contacting you to schedule an entrance conference. Brian Lowe will be the Supervisory Auditor, and Steven Townsend will be the Auditor-in-Charge of this assignment.

We welcome any comments or suggestions you have regarding this audit, and are interested in any issues you believe should receive special attention. Please contact Brian Lowe or me at 202.633.7050 if you have any questions or comments or would like to meet to discuss our plans.