



Smithsonian Institution

Office of the Inspector General

Date December 19, 2011

To Lonnie Bunch, Director, National Museum of African American History and Culture
Bruce Kendall, Director, Office of Facilities Engineering and Operations
Dorothy Leffler, Director, Office of Contracting and Personal Property Management

cc Albert Horvath, Under Secretary for Finance and Administration and Chief Financial Officer
Richard Kurin, Under Secretary for History, Art, and Culture

From Michael Pickett, Acting Inspector General

A handwritten signature in black ink, appearing to read "Michael Pickett".

Subject Audit of Management of the National Museum of African American History and Culture, Number A-12-03

We are initiating an audit of the management of the National Museum of African American History and Culture (NMAAHC) building project. This audit is the first in a series of audits to ensure that the Smithsonian has sufficient controls in place to keep the NMAAHC building project on time and within budget. In this first phase, we will assess the effectiveness and efficiency of the Smithsonian's: 1) change management process for the design and construction management (CM) at risk contracts, and 2) oversight process for awarding construction packages under the CM at risk contract.

We will be contacting you soon to schedule an entrance conference for either the weeks of January 2nd or January 9th. Joan Mockeridge will be the Supervisory Auditor and Michelle Uejio will be the Auditor-in-Charge for this assignment.

We welcome any comments or suggestions you have regarding this audit, and are interested in any issues you believe should receive special attention. Please contact Joan Mockeridge at 202.633.7050 if you have any questions or comments or would like to meet to discuss our plans.